

# NEW FONT COURT

## LAST UPDATE 02/15/2019

Revised 02-19-2019

All original notices of hearing, together with the appropriate original motion, must be filed in the Clerk's Office not less than SEVEN (7) WORKING DAYS before the hearing date.

If all information is correct and the calendar is not full (for those judges with limited calendars) the motion will be set in the motion calendar. Please do not call the judge's office. For information regarding a specific judge's motion calendar date and time, Contact the Clerk's Office Voice Response System @ (305) 275-1155. (for Civil Cases — when prompted press 1 then 1, or see the Motion Calendar listings in the Miami Daily Business Review or check the individual judges' webpage at [Jud11.flcourts.org](http://Jud11.flcourts.org)).

### CIRCUIT CIVIL

When filing a Notice of Hearing for a (5) minute motion, attach the appropriate original motion thereto. All notices / motions should be mailed or hand delivered to the Motion Calendar Clerks. For Circuit Civil, Dade County Courthouse, 73 W. Flagler St., Room 137.

Faxed copies of motions and notice hearings for the 5 minute Motion Calendar will no longer be accepted. The original notice and motion must continue to be filed in room 137, Dade County Courthouse.

### TRANSFER CALENDAR - CIVIL

The Administrative Transfer Calendar is heard by Judge Jennifer D. Bailey at 9:15 a.m. every Tuesday, Room 635, Dade County Courthouse. The original Motion to Transfer and Notice of Hearing should be sent to Motion Calendar Transfer Clerk, Clerk of the Courts, Room 137. Cases that do not appear on the calendar may not be heard. Agreed Motions to Transfer, a cover letter and self addressed stamped envelopes should be sent to Judge Jennifer D. Bailey's Office.

### 2019 MIAMI-DADE COUNTY - CIRCUIT CIVIL DIVISION ALTERNATE JUDGES FOR EMERGENCY MATTERS ONLY

Alternates are listed on the same row,

BOKOR, A. (13)	RUIZ, M. (11)	ZILBER, M. (08)	SANTOVENIA (32)	ARZOLA (24)
ROOM: 1401 349-6237	ROOM: 310 349-7131	ROOM: 800 349-7024	ROOM: 1502 349-7029	ROOM: 1017 349-7069
LOPEZ (10)	DIAZ, R. (30)	SMITH (34)	TRAWICK (25)	THORNTON (27)
ROOM: 1201 349-7049	ROOM: 1202 349-7016	ROOM: 1304 349-7054	ROOM: 1001 349-7020	ROOM: 1500 349-7144
BUTCHKO (58/43CBL)	THOMAS (20/44CBL)	ARECES (23)	RUIZ, R. (02)	BAILEY (03) (BU CBL)
ROOM: 400 349-7157	ROOM: 1307 349-7140	ROOM: 311 349-7044	ROOM: 626 349-7065	ROOM: 635 349-7152
REBULL (05)	MILLER, D. (21)	EIG (31)	CYNAMON (06)	ECHARTE (09)
ROOM: 1407 349-6237	ROOM: 525 349-7074	ROOM: 505 349-7122	ROOM: 817 349-7039	ROOM: 511 349-7161
WALSH, L. (47)	GUZMAN, C. (04)	RODRIGUEZ, J. (15/46/42)	HOGAN SCOLA (59)	
ROOM: 229 548-5110	ROOM: 412 349-7101	ROOM: 405 349-7109	ROOM: 414 349-7096	

### FORECLOSURE MASTER CALENDAR ANNOUNCEMENT

In an effort to efficiently resolve foreclosure cases and create standard requirements among the different sections in the Civil Division, the Eleventh Circuit is establishing a Master Calendar for the following residential mortgage foreclosure motions only. Effective May 10, 2010, the following motions will no longer be heard by section judges in residential foreclosure cases:

Emergency Motions to cancel sale.

Other motions in residential foreclosure cases will remain with division judges.

Cases which are not residential mortgage foreclosures, such as condominium lien foreclosures, mechanics and construction lien foreclosures, and commercial foreclosures will remain with the division judges, who will continue to have separate foreclosure motion calendars to handle these matters.

The cancellation of sales is a walk-in calendar in Courtroom 3-3, Monday-Friday at 8:15 am.

### 2019 ACTIVE SENIOR JUDGE LIST

To contact a senior judge, please call Odalys Somodevilla at (305) 349-7008

Leonard Glick	Gisela Cardonne Ely	Eugene Fierro
William Johnson	Jon Gordon	Gerald Hubbart
Catherine Pooler	Judith Kreeger	Mark King Leban
Arthur Rothenberg	Steven Robinson	Jeffrey Rosinek
Paul Siegel	Judith Rubenstein	Martin Shapiro
Raphael Steinhart	Victoria Sigler	Roger Silver

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### Five Minute Motion Setting

To set a case on a five (5) minute motion calendar, the Motion and the Notice of Hearing must be electronically filed (e-filed) by attorneys with the Clerk of Courts through the e-portal. Courtesy copies may be submitted to the judge's chambers upon filing the motion and notice of hearing with seven days working notice. Call the judge's chambers to schedule a hearing in closed calendars once motion is filed.

### Emergency

Emergency motions must be electronically filed (e-filed) by attorneys with the Clerk of Courts through the e-portal. Courtesy copies of the emergency motions should be delivered to the judge's chambers upon filing. Call JA for further instructions.

### Special Set Motions

Notice and Motion must be electronically filed (e-filed) by attorneys with the Clerk of Courts through the e-portal. Courtesy copies should be delivered to judge's chambers upon filing of the motion. Call the judge's chambers to schedule a hearing once motion is filed.

### Adoptions Settings

Prior to filing adoption or termination of parental rights (TPR) cases, review adoption and TPR checklists which are available at the Clerk of Court's Adoption window or on the 11th Judicial Circuit's main web page at <http://www.jud11.flcourts.org/home.aspx?pid=1> under the "UPDATE on FAMILY DIVISION ADOPTION PROCEDURES in the ELEVENTH JUDICIAL CIRCUIT" section.

### Uncontested Divorce Calendar

To set Uncontested Final Hearings at Lawson E. Thomas Courthouse Center, contact the judge's chambers directly to receive a date prior to filing. All notices of hearing must be electronically filed by attorneys through the e-portal or filed with the Clerk's office. Courtesy copies should be delivered to the judge's chambers upon e-filing the original notice of hearing.

At the branch court locations, call (305) 349-6048 Monday through Friday 9:00 a.m. – 12:00 p.m. and 1:00p.m. – 4:00 p.m. Attorneys must bring a paper copy of the signed settlement agreement to the Uncontested Family Calendar.

NOTICE: You do not need to have a court reporter during your uncontested family division final hearing if you do not want one. However, the use of the court reporter's services is designed to protect the rights of all involved in the family court proceeding and it is especially important when there are children and /or property rights that are being determined in the case. If you wish to have a record of your uncontested final hearing, you may utilize the services of the court reporter available for a \$ 15.00 court reporter fee. This service is not available at the branch court locations, however you may make arrangements to bring a court reporter if you so choose.

### Notice of Related Cases

Florida Rule of Judicial Administration 2.545(d) requires the petitioner in a family law case to file with the court a notice of related cases, if any.

### Minimization of the Filing of Sensitive Information

Florida Rule of Judicial Administration 2.425(b)(4) and (b)(5) provides that the minimization requirement does not apply when the name and birth date of a minor is necessary for the court to establish or maintain subject matter jurisdiction and in any order relating to parental responsibility, time-sharing, or child support. This includes all Final Judgments of Dissolution, Paternity, Temporary orders, Hague orders, pick up orders, etc.

### CHILD SUPPORT ENFORCEMENT

Overtown Transit Village  
South Tower

601 NW 1<sup>st</sup> Court, 2<sup>nd</sup> Floor - Miami, FL 33136 - Telephone Number: (786) 469-3960

The hours of operation are 8:00 AM - 5:00 PM, Monday through Friday

If you are filing a matter on behalf of a payor for client in Division/Section 46, you must file a Request for Hearing with a copy of the Motion and submit a courtesy copy to the General Magistrate's Office listed at 601 NW 1<sup>st</sup> Court, 2<sup>nd</sup> Floor Miami, FL 33136. For additional information, please contact Michelle Decilian-Baez with the General Magistrate's Office at (305) 579-2584

### Child Support/Income Withholding Orders (IWO) and Clerk's Fee Cannot be Waived

Please be advised that the Clerk statutory fee in all Child Support and Income Withholding for Support Order and Florida Addendum cannot be waived. The orders must include statutory fees.

### Transfer Calendar

The Administrative Judge of the Family Division, Judge Sandy Karlan, presides over the Transfer Calendar in Courtroom 22C, Lawson E. Thomas Courthouse Center. Cases will be set on the Transfer Calendar when it is necessary to transfer cases to and from the Family Division and the Child Support Enforcement Division. This calendar is heard at 10:45 a.m. on designated Thursdays each month. To set a case on this calendar, please contact the Transfer Calendar Coordinator at 305-349-5891.

Note: For all transfer on the Unified Family Court, Family, Domestic Violence and Juvenile Divisions, please refer to Administrative Order 03-13 In Re: Reaffirmation of the Unified Family Court Plan, Establishment of Complex Litigation, Establishment of Procedures for Implementing and Evaluation Unified Family Court in the Eleventh Judicial Circuit of Florida.

### 2019 MIAMI-DADE COUNTY - FAMILY CIVIL DIVISION ALTERNATE JUDGES FOR EMERGENCY MATTERS ONLY

SARDUY (16)	SANCHEZ-LLORENS (39)	DEL REY (29)	RUIZ COHEN(33)	BERNSTEIN (28)
ROOM 2015	ROOM 2227	ROOM 1925	ROOM 2222	ROOM 2815
ZAYAS (26)	CUESTA (01)	DENNIS (07)	VERDE (47)	GORDO(38)
ROOM 2915	ROOM 2926	ROOM 2314	ROOM 2025	ROOM 2128
YOUNG (12)	SOTO (14)	SHAPIRO (18)	RODRIGUEZ-FONTS (02)	MANNO SCHURR (17)
ROOM 1915	ROOM 3045	ROOM 2214	ROOM 2826	ROOM 2114