

The Legal Intelligencer's Pennsylvania Litigation Departments of the Year contest—**for small and midsize firms only**--will have two distinct portions: a general contest to award the top department in general litigation, as well as a contest to determine the top specialty practice departments. The competition is open to **small and midsize** law firms with a Pennsylvania presence; Pennsylvania lawyers must have had a significant impact on the work being presented, though the work does not need to have been done in Pennsylvania.

Specific and verifiable information is expected whenever possible to help in the decision process. If your client was represented by more than one firm, please specify your firm's role. Try to give as much detail as possible in the brief space allotted as to the firm's specific role in the matter and why it was helpful to the client. Adding color helps paint the picture of why your department stands apart. We would like as much information as possible, even if some is confidential and can't be published. Clearly mark any confidential information, but please do not make the entire submission confidential.

Please compose separate submissions for the general and specialty contests and submit all materials via email to Kristie Rearick at krearick@alm.com.

New Deadline: The deadline for all submissions is Monday, March 12.

General Litigation Contest – Small and Midsize Firms (fewer than 200 lawyers)

Describe **8-10** litigation results that demonstrate your department's excellence.

- This list can and should include trial and appellate results and could include pro bono results.
- The results must have occurred between **Jan. 1, 2017, and Dec. 31, 2017**.
- Keep descriptions of each individual case under 500 words.
- Each result must have been achieved by lawyers when they were members of your firm. Do not include results achieved by lateral hires when they were working for a different firm. Please **highlight work done by Pennsylvania lawyers**.
- For each result, please include the names of clients, lead partners and opposing counsel, as well as contact information for all involved whenever possible.
- Descriptions of results should include specific dollar amounts where relevant, but should focus on why the result demonstrates the excellence of your department.

Write an essay explaining why your firm should be a finalist.

- Essay should be no longer than 1,000 words.
- Describe what makes your firm stand out. Did you face specific challenges over the past two years? Did your litigation department have specific goals that it achieved? How is your firm pushing litigation in a new direction?

Please submit additional information on:

- The size of your firm's litigation department (both firmwide and in Pennsylvania) as of **Dec. 31, 2017** (please specify number of partners, associates and other).
- The percentage of your entire firm represented by the litigation department in terms of lawyers and in terms of percentage of overall firm revenue.
- Three client references, including phone numbers or email addresses.
- Describe your firm's biggest litigation loss in the past two years, including opposing counsel.
- Briefly describe three upcoming matters for your firm.

Specialty Practice Area Contest – Small and Midsize Firms (fewer than 200 lawyers)

The specialty contest may award departments focused in each of seven areas:

- Intellectual Property
- Products Liability/Mass Torts
- Labor and Employment
- Insurance (subrogation, reinsurance, etc.)
- Professional Liability (medical malpractice, legal malpractice, etc.)
- Class Action
- Appellate Law

You are welcome to compete in more than one specialty category, but separate submissions will be expected for each. As with the general contest, all information should be submitted via email to Kristie Rearick at krearick@alm.com by March 12.

Describe **5 to 7** litigation results that demonstrate your department's excellence in this specialty.

- This list should include both trial and appellate work.
- The results must have occurred between **Jan. 1, 2017, and Dec. 31, 2017.**
- Keep descriptions of each individual case under 500 words.
- Each result must have been achieved by lawyers when they were members of your firm. Do not include results achieved by lateral hires when they were working for a different firm. Please **highlight work done by Pennsylvania lawyers.**
- For each result, please include the names of clients, lead partners and opposing counsel, as well as contact information for all involved whenever possible.
- Descriptions of results should include specific dollar amounts where relevant, but should focus on why the result demonstrates the excellence of your department.

Write an essay explaining why your firm should be a finalist in this specialty area.

- Essay should be no longer than 1,000 words.
- Describe what makes your firm stand out in the given specialty. Did you face specific challenges over the past two years? Did your litigation department have specific goals that it achieved? Why does your firm excel in this specific area?

Please submit additional information on:

- The size of your firm's specialty litigation department as of **Dec. 31, 2017** (please specify number of partners, associates and other).
- The percentage of your entire firm represented by the specialty litigation department in terms of lawyers and in terms of percentage of overall firm revenue.
- Three client references, including phone numbers or email addresses.
- Describe your firm's biggest litigation loss in this specialty area over the past two years, with names of opposing counsel.
- A brief description of three upcoming matters for your firm related to this specialty area.