## PHOEBEE R. FRANCOIS

201 S.E. 6<sup>th</sup> Street, Room 530 Fort Lauderdale, Florida 33301 (954) 831-6585 · (954) 831-7816 fax rebeccafrancois@hotmail.com

## **EDUCATION**

St. Thomas University School of Law

Juris Doctorate, May 1994

*Honors*: Phi Delta Phi Legal Honor Fraternity, St. Thomas University School of Law Achievement Award (Book Award).

TEMPLE UNIVERSITY

Bachelor of Arts, Psychology May, 1990

Minors in French and Economics

### LEGAL EXPERIENCE

### 17<sup>TH</sup> JUDICIAL CIRCUIT IN BROWARD COUNTY, FLORIDA

Chairperson for Magistrate/Hearing Officers, 07/17 to present

Supervisor of the Magistrates and Hear Officers (GM/HO), including administrative tasks, such as preparing periodic employee performance evaluations, case managing, or completing job-related paperwork such as timesheets, travel expense reports or benefit forms.

## 17<sup>th</sup> Judicial Circuit in Broward County, Florida

Hearing Officer, 10/09 to present

Presiding over Title IV D child support cases in the Family Law Division, including but not limited to the conducting hearings, making determinations on cases, and preparing reports and recommendations with accompanying orders for the referring judge's signature in establishment, enforcement and modification of child support.

#### CITY OF MIAMI GARDENS

Special Master, 1/08 to 11/09

Presided over code enforcement cases and ruled pursuant to municipal orders and Florida statutes.

### LAW OFFICES OF PHOEBEE R. FRANCOIS, P.A.

Attorney at Law, 7/04 to 10/09

Represented clients charged with criminal offenses from arraignment to trial. These ranged from capital felonies to misdemeanors offenses. Practice also included family litigation, immigration law, employment law and over 500 hours of pro-bono work.

### THE COCHRAN FIRM/IMHOFF AND ASSOCIATES

Associate/ Contract Attorney, 12/04 to 10/09

Represented clients charged with criminal offenses from arraignment to trial. These ranged from capital felonies to misdemeanors offenses.

### OFFICE OF THE BROWARD COUNTY PUBLIC DEFENDER

Assistant Public Defender, 2/95 to 7/04

Represented clients charged with criminal offenses, which ranged from capital felonies to misdemeanor offenses, conducted approximately 100 jury trials and over 1000 depositions.

#### OFFICE OF THE SEMINOLE COUNTY STATE ATTORNEY

Assistant State Attorney/certified legal intern, 8/94 to 2/95

Prosecuted juvenile delinquency cases which ranged from capital felonies to misdemeanor offenses.

## **PROFESSOR SANDRA RUFFIN**

Legal Assistant, 6/93 to 5/94

Drafted legal memorandum, edited legal articles and conducted legal research.

### THIRD DISTRICT COURT OF APPEAL, HONORABLE JUDGE JORGENSON

Assistant Legal Clerk, 6/93 to 8/93

Drafted and edited legal opinions, conducted manual and computerized research, drafted memorandum of law.

## LEGAL SERVICES OF GREATER MIAMI, AMERICAN IMMIGRATION ASSOCIATION

*Immigration Fellow, 8/92 to 5/93* 

Represented clients at immigration proceedings, conducted interviews, and filed immigration applications.

# **BAR ASSOCIATIONS**

- 1. The Florida Bar
- 2. United States District Court for the Southern District of Florida
- 3. Phi Delta Phi Legal Fraternity
- 4. T.J. Reddick Bar Association, Co-chair of FOCUS Mentor Program (2004-2005) and Banquet committee member (2005), Board member (2007-2011), President elect (2008-2009)
- 5. National Bar Association
- 6. Haitian Lawyers Association, Chair of Membership Committee (2004-2005), Chair of Mentorship Program (2004), and Gala Committee member (2005)
- 8. American Bar Association
- 9. Broward Bar Association

## **COMMUNITY ACTIVITIES**

Alpha Kappa Alpha Sorority, Inc. (member since 2004)

Make A Wish Foundation (wish granter 2010 to present)

Broward Meals on Wheels, Board Member, (Treasurer 2007-2008)

Minority Development & Empowerment, Inc., Board Member, (Chair 2009 to 5/2014)

Community Action Agency Advisory Board, (Chair 2015 to present)

Diversity Committee Member, Broward County School Board

Community Access Center (2016-present)