Instructions for Connecticut Law Tribune’s
2018 Litigation Departments of the Year (Midsize) Award
Deadline: March 1

We invite you to participate in the Connecticut Law Tribune Litigation Departments of the Year (Midsize) contest for firms with up to 200 lawyers.

Connecticut Law Tribune’s Litigation Departments of the Year (Midsize) contest has two distinct categories – a contest to award the top department in general litigation, as well as a contest to determine the top specialty practice groups. The competition is open to any law firm with fewer than 200 lawyers with a Connecticut presence. Therefore we would like you to submit matters lead by lawyers from Connecticut. But those cases need not have been filed or tried in one of our local courts.

We plan to name winners in each category but, depending on the quality of the entrants, may have multiple winners or runners-up in one group and none in another.

Please compose separate submissions for the general and specialty contests and submit all materials via e-mail to editorialawards@alm.com.

For each contest, we are asking you to submit one Word or PDF document with the following:

- A list of cases with brief descriptions of their significance
- An essay of up to 1,000 words explaining why your firm should win
- Completed basic information section in your submission

1. GENERAL LITIGATION CONTEST

Describe 4-5 litigation results that demonstrate your department’s excellence.

- This list can and should include results obtained pre-trial, at trial or on appeal. It may include pro bono cases.
- Please rank them in order of importance. By importance we mean both significance of the result for your client and contribution made by your lawyers.
- The results must have occurred between Jan. 1, 2017 and Dec. 31, 2017
- Please describe each case in no more than 500 words.
- Each result must have been achieved by lawyers while they were members of your firm based in your Connecticut office. Do not include results achieved by lateral hires when they were working for a different firm.
- For each result, please include the names of clients, lead partners and opposing counsel, as well as contact information for all involved.
- Descriptions of results should include specific dollar amounts where relevant, but should focus on why the result demonstrates the excellence of your department.
- Unless otherwise marked, all information submitted will be considered on-the-record.
- **Note:** If your client was represented by more than one firm, please specify your firm’s role.
- In your submission, please name someone at your firm whom we may contact with questions.

  Please submit additional information on:
  - The size of your firm’s litigation department in Connecticut and Firmwide as of Dec. 31, 2017 (please specify number of partners, associates and other).
  - The percentage of your entire firm represented by the litigation department in terms of lawyers and in terms of percentage of overall firm revenue.
  - Three client references, including phone numbers or e-mail addresses.
  - Describe your firm’s biggest litigation loss in the past two years, with names of opposing counsel.
  - A brief description of three upcoming matters for your firm.

  Write an essay explaining why your firm should be a finalist.
  - Essay should be no longer than 1,000 words.
  - Tell us why you should win. Factors we’re looking for are importance and difficulty of the matters handled; the quality of opposing counsel; ingenuity and diligence. This is no place for false modesty!

2. SPECIALTY PRACTICE AREA CONTEST

The specialty contest will award departments focused in these areas: (a) Appellate, (b) Intellectual Property; (c) Products Liability/Mass Torts; (d) Labor and Employment; (e) Insurance; (f) Commercial Litigation; (g) Family Law; (h) Business Litigation; (i) Arbitration/ Mediation Services; (j) Personal Injury (k) White Collar/Corporate Compliance, (l) Probate and (m) solo litigation practice and (n) others to be named.

Describe 3-4 litigation results that demonstrate your department’s excellence in this specialty.
  - This list should include both trial and appellate work.
  - The results must have occurred between Jan. 1, 2017 and Dec. 31, 2017.
  - Keep descriptions of each individual case under 500 words.
  - Each result must have been achieved by lawyers while they were members of your firm based in your Connecticut office. Do not include results achieved by lateral hires when they were working for a different firm.
  - For each result, please include the names of clients, lead partners and opposing counsel, as well as contact information for all involved whenever possible.
  - Descriptions of results should include specific dollar amounts where relevant, but should focus on why the result demonstrates the excellence of your department.
  - Unless otherwise marked, all information submitted will be considered on-the-record.
  - Note: If your client was represented by more than one firm, please specify your firm’s role.

In your submission, please name someone at your firm whom we may contact with questions.

Please submit additional information on:
  - The size of your firm’s litigation department in Connecticut and Firmwide (if applicable) as of Dec. 31, 2017 (please specify number of partners, associates and other).
  - The percentage of your entire firm represented by the litigation department in terms of lawyers and in terms of percentage of overall firm revenue.
• Three client references, including phone numbers or e-mail addresses.
• Describe your firm’s biggest litigation loss in the past two years, with names of opposing counsel.
• A brief description of three upcoming matters for your firm.

Write an essay explaining why your firm should be a finalist in this specialty area.

Essay should be no longer than 1,000 words.

• Tell us why you should win. Factors we’re looking for are importance and difficulty of the matters handled; the quality of opposing counsel; ingenuity and diligence. This is no place for false modesty!

3. Basic Firm Information

Please fill in the following sections for your firm. Please complete separate answers for General Litigation and for each Specialty category submission. Number should be for 2017.

• Firm headquarters location:
• Firm location office represented in this submission:
• Number of Litigation Partners firmwide:
• Number of Litigation Partners in this office:
• Litigation Associates firmwide:
• Litigation Associates in this office:

Any questions, please contact Michael Marciano at mmarciano@alm.com. Deadline: March 1.

Please return completed nomination form via email to editorialawards@alm.com.