## Instructions for Daily Report's 2018 Litigation Teams of the Year Awards Deadline: February 12

We invite you to participate in the Daily Report Litigation Teams of the Year contests, which recognize the top teams in:

- general litigation
- appellate
- insurance
- intellectual property
- labor and employment
- products liability
- specialty practice
- personal injury
- white collar.

For each category, we will have two competitions--one for midsize firms (50-199 lawyers) and one for small firms (1-49 lawyers). Competing firms must have a Georgia presence. The matters submitted must have been led by lawyers based in Georgia, but the matters themselves need not have been filed or tried in Georgia courts.

We plan to name winners in each category, but depending on the quality of the entrants, we may have multiple winners or runners-up in one group and none in another.

Please compose separate submissions for each category and submit all materials via e-mail to editorialawards@alm.com, with the subject line, "DRO Lit Teams/Midsize" or "DRO Lit Teams/Small."

For each category you enter, please submit a separate Word or PDF document with the following:

Describe up to five results in the subject area that demonstrate your team's excellence.

- This list can include results obtained pre-trial, at trial or on appeal. It may include pro bono cases.
- Please rank and explain the matters in order of significance to your client and contribution made by your lawyers.
- The results must have occurred between Jan. 1, 2017 and Dec. 31, 2017
- Please describe each case in no more than 500 words. Factors we're looking for are importance and difficulty of the matters handled; the quality of opposing counsel; ingenuity and diligence. This is no place for false modesty!
- Each result must have been achieved by lawyers while they were members of your firm based in a Georgia office. Do not include results achieved by lateral hires when they were working for a different firm.
- For each result, please include the names of clients, lead partners and opposing counsel, as well as contact information for all involved.
- Descriptions of results should include specific dollar amounts where relevant but should focus on why the result demonstrates the excellence of your department.

- Unless otherwise marked, all information submitted will be considered on-the-record, meaning Daily Report readers may read it.
- If your client was represented by more than one firm, please specify your firm's role.
- In your submission, please name someone at your firm whom we may contact with questions.

## Please submit additional information on:

- The size of your firm's litigation department in Georgia and Firmwide as of Dec. 31, 2017 (please specify number of partners, associates and other).
- The percentage of your entire firm represented by the litigation department in terms of lawyers.
- Three client references, including phone numbers or e-mail addresses.
- Describe your firm's biggest litigation loss in the past two years, with names of opposing counsel.
- Firm headquarters location:

Any questions, please contact Jonathan Ringel at jringel@alm.com. The deadline for submissions is February 12.

Please return completed nomination form via email to editorialawards@alm.com, with the subject line, "DRO Lit Teams/Midsize" or "DRO Lit Teams/Small."